#### **AUDITING PROCEDURES REPORT**

Issued under P.A. 2 of 1968, as amended. Filing is mandatory.

Local Government Type		Local Government Name		County
[ ] City [ ] Township [ ] Village [ x ] Other		Ypsilanti Community Utilities Authority		Washtenaw
Audit Date	Opinion Date		Date Accountant Report Submitted to State:	
8/31/04		1/14/05	1/31/05 (Sing	le Audit - 5/25/05)

We have audited the financial statements of this local unit of government and rendered an opinion on financial statements prepared in accordance with the Statements of the Governmental Accounting Standards Board (GASB) and the *Uniform Reporting Format for Financial Statements for Counties and Local Units of Government in Michigan* by the Michigan Department of Treasury.

#### We affirm that:

- 1. We have complied with the Bulletin for the Audits of Local Units of Government in Michigan as revised.
- 2. We are certified public accountants registered to practice in Michigan.

We further affirm the following. "Yes" responses have been disclosed in the financial statements, including the notes, or in the report of comments and recommendations

You must check the applicable box for each item below.

[ ]	Yes	[x]	No	1.	Certain component units/funds/agencies of the local unit are excluded from the financial statements.
[ ]	Yes	[x]	No	2.	There are accumulated deficits in one or more of this unit's unreserved fund balances/retained earnings (P.A. 275 of 1980).
[ ]	Yes	[x]	No	3.	There are instances of non-compliance with the Uniform Accounting and Budgeting Act (P.A. 2 of 1968, as amended).
[ ]	Yes	[x]	No	4.	The local unit has violated the conditions of either an order issued under the Municipal Finance Act or its requirements, or an order issued under the Emergency Municipal Loan Act.
[ ]	Yes	[x]	No	5.	The local unit holds deposits/investments which do not comply with statutory requirements. (P.A. 20 of 1943, as amended [MCL 129.91], or P.A. 55 of 1982, as amended [MCL 38.1132]).
[ ]	Yes	[x]	No	6.	The local unit has been delinquent in distributing tax revenues that were collected for another taxing unit.
[ ]	Yes	[x]	No	7.	The local unit has violated the Constitutional requirement (Article 9, Section 24) to fund current year earned pension benefits (normal costs) in the current year. If the plan is more than 100% funded and the overfunding credits are more than the normal cost requirement, no contributions are due (paid during the year).
[ ]	Yes	[x]	No	8.	The local unit uses credit cards and has not adopted an applicable policy as required by P.A. 266 of 1995 (MCL 129.241).
[ ]	Yes	[x]	No	9.	The local unit has not adopted an investment policy as required by P.A. 196 of 1997 (MCL 129.95).

We have enclosed the following:	Enclosed	To Be Forwarded	Not Required
The letter of comments and recommendations. (Previously submitted)	X		
Reports on individual federal financial assistance programs (program audits).			Х
Single Audit Reports (ASLGU). (Submitted 5/25/05)	Х		

Certified Public Accountant (Firm Name)			
REHMANN ROBSON GERALD J. DESLOOVER, CPA			
Street Address	City	State	Zip
5800 GRATIOT, PO BOX 2025	SAGINAW	MI	48605
Accountant Signature			
Kehmenn Notison	•		

# **SINGLE AUDIT**

For the Year Ended August 31, 2004



# YPSILANTI COMMUNITY UTILITIES AUTHORITY SINGLE AUDIT

# **Table of Contents**

# Year Ended August 31, 2004

	<b>PAGE</b>
Schedule of Expenditures of Federal Awards	1
Notes to Schedule of Expenditures of Federal Awards	2
Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	3-4
Independent Auditors' Report on Compliance with Requirements Applicable to Each Major Program and Internal Control Over Compliance in Accordance with OMB Circular A-133	5-6
Schedule of Findings and Questioned Costs	7-8

\* \* \* \* \* \*

# Ypsilanti Community Utilities Authority Schedule of Expenditures of Federal Awards For the Year Ended August 31, 2004

Federal Grantor/		Pass-Through	
Pass-through Grantor/	CFDA	Grantor	Federal
Program Title	Number	Number	Expenditures
EVIRONMENTAL PROTECTION AGENCY			
Passed-through the Michigan Department of			
Environmental Quality -			
Capitalization Grants for Drinking Water State			
Revolving Funds	66.468	7111-01	\$ 1,755,630
Passed-through the Michigan Department of			
<b>Environmental Quality and the City of Ypsilanti:</b>			
Capitalization Grants for Drinking Water State			
Revolving Funds:	66.468	7112-01	442,104
	66.468	7122-01	2,658,132
	66.468	7123-01	1,075,278
TOTAL EXPENDITURES OF FEDERAL AWARDS			\$ 5,931,144

### **Notes to Schedule of Expenditures of Federal Awards**

#### 1. BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of the Ypsilanti Community Utilities Authority and is presented on the accrual basis of accounting.

The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

\* \* \* \* \* \*



# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

January 14, 2005

To the Board of Commissioners of the Ypsilanti Community Utilities Authority Ypsilanti, Michigan

We have audited the financial statements of the *Ypsilanti Community Utilities Authority* (the "Authority") as of and for the year ended August 31, 2004, and have issued our report thereon dated January 14, 2005. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Authority's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our report noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Authority's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of the audit committee, management and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Rehmann Lohan

-4-



# INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

January 14, 2005

To the Board of Commissioners of the Ypsilanti Community Utilities Authority Ypsilanti, Michigan

### **Compliance**

We have audited the compliance of the *Ypsilanti Community Utilities Authority* (the "Authority") with the types of compliance requirements described in the *U.S. Office of Management and Budget* (OMB) Circular A-133 Compliance Supplement that are applicable to its major federal program for the year ended August 31, 2004. The Authority's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grant agreements applicable to its major federal program is the responsibility of the Authority's management. Our responsibility is to express an opinion on the Authority's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Authority's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Authority's compliance with those requirements.

In our opinion, the *Ypsilanti Community Utilities Authority* complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended August 31, 2004.

### **Internal Control Over Compliance**

The management of the Authority is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the Authority's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants caused by error or fraud that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our report noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

### **Schedule of Expenditures of Federal Awards**

We have audited the financial statements of the Authority as of and for the year ended August 31, 2004, and have issued our report thereon dated January 14, 2005. Our audit was performed for the purpose of forming an opinion on the financial statements of the Authority. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

This report is intended solely for the information and use of the audit committee, management and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Rehmann Loham

# **Schedule of Findings and Questioned Costs**

# For the Year Ended August 31, 2004

# **SECTION I - SUMMARY OF AUDITORS' RESULTS**

# **Financial Statements**

Type of auditors' report issued:	<u>Unqualified</u>
Type of auditors report issued.	<u>Onquamica</u>
Internal control over financial reporting:	
Material weakness(es) identified?	yes <u>X</u> no
Reportable condition(s) identified not considered to be material weaknesses?	yesX_ none reported
Noncompliance material to financial statements noted?	yes <u>X</u> no
<u>Federal Awards</u>	
Internal Control over major programs:	
Material weakness(es) identified?	yes <u>X</u> no
Reportable condition(s) identified not considered to be material weaknesses?	yesX_ none reported
Type of auditors' report issued on compliance for major programs:	<u>Unqualified</u>
Any audit findings disclosed that are required to be reported in accordance with Circular A-133, Section 510(a)?	ves X no

# **Schedule of Findings and Questioned Costs (Concluded)**

# For the Year Ended August 31, 2004

SECTION I - SUMMARY OF AUDITORS' RESULTS (Concluded)			
Identification of major programs:			
CFDA Number(s)	Name of Federal Program or Cluster		
66.468	Capitalization Grants for Drinking Water Revolving Funds		
Dollar threshold used to distinguish between Type A and Type B programs: \$300,000			
Auditee qualified as low-risk auditee	yesXno		
SECTION II – FINANCIAL STATEMENT FINDINGS			
No matters were reported.			
SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS			
No matters were reported.			
SECTION IV – PRIOR YEAR FEDERAL AWARD FINDINGS			
Not applicable. (Prior year audit of federal awards not required.)			

\* \* \* \* \* \*